

MPLD Library Board Meeting
Regular Board Meeting Minutes
Tuesday, June 21, 2016 – 7:00 p.m.

President Ellen Brouwers called meeting to order. Present members: C. Hollenbeck, P. Tovo, N. Shear, A. Henderson, G. Dodge. Absent: N. Wheeler.

President indicated that G. Dodge would act as secretary pro-tem for the meeting.

Agenda Changes: There were none.

Approval of the minutes: After reviewing the minutes, C. Hollenbeck moved to approve minutes from May 17 meeting. P. Tovo seconded, Unanimous.

Approval of financial report: Discussion was held on the end of the year amounts and Board was very positive about our financial status. G. Dodge moved to accept the report , C. Hollenbeck seconded. Unanimous.

Introduction of Visitors: No visitors attended the meeting.

Director's Report: J. Lockwood reported an incident of smoldering mulch discovered on 5/27 at the front south side of building. A patron indicated that she had noticed it earlier in the morning. Director Lockwood doused the fire and the fire dept. added further water to the smoldering material. There was a discussion of possible alternatives for the mulch. G. Dodge mentioned possible use of pea gravel that may be removed from the Methodist Church playground. Director Lockwood has asked Scenic Landscaping to submit a quote for river rock to replace mulch.

Thursday 6/22 will be Jamie G's last day with a small farewell party being planned. G. Duggan is the new page. She had been a volunteer at the Library and then expressed interest in employment. C. Farmer is taking a medical leave to recover from a health issue.

Patron Jim Brewster donated \$100 to the Library in gratitude for the many hours he has spent using the facility.

Pat Keigher donated a picture of the Chicago skyline. It is now hanging in the reading room.

State Library Director Anne Craig has resigned. No new director has been named at this time.

A new State government bill dealing with employee submissions of expenses has passed both houses and is waiting for the Governor's signature. Further info will come as available.

Director Lockwood completed an on-line questionnaire mandated for all Libraries relating to Medicare and Medicaid Services.

The Director noted that our Website was made accessible to the public on June 3.

Projects and Activities- Several items relevant to the Library were noted. Included were: OMA renewal, I-9 internal filing of current and past employees, E-rate status and an inventory of library equipment, furniture and technology for Disaster Plan.

Friends of the Library (FOL) Tuesday, June 5, 2016

The FOL continues supporting the Library with events such as the “Dollars for Dogs” event at Whitmore Ace where they raised \$278.55 and the concession stand during Movies at the Park when they raised over \$500. The next Movies in the Park is on Friday, July 1 at 7:30 p.m.

Addition FOL events: Movies in the Park-Aug. 5

Music on Main Street-7-10 pm

July 15 and Aug. 19

Director Lockwood gave a summary of Youth and Adult Programming.

She also gave info on replacing our current Visa card to a Visa Business Bonus Card. This will give us rewards for use of the card. A motion was made by A. Henderson to make that change. Seconded N. Shear. Unanimous.

New Business: Renewal is due for Management Association RAILS application. The cost is \$350 a year. Motion by A. Henderson, seconded by G. Dodge. Unanimous.

There was a discussion of Prevailing Wage Ordinance#16-01. Publication of that ordinance will be completed in appropriate newspapers for Kankakee and Will County. Moved by P.Tovo, seconded by A. Henderson. Unanimous.

ILA Conference this year will be held in Rosemont, IL. Employees attending will be J. Lockwood, J. Regan, A. Rohlf, and J. Bajuk. They will commute to the conference. Details on expenses were discussed. Approx. cost of those attending range from \$1,142.94-\$1,178.94. Moved to approve by G. Dodge. Seconded by E. Brouwers. Unanimous.

After review of closed minutes from first half of the year, G. Dodge motioned and A. Henderson seconded to continue keeping those minutes closed. Unanimous.

There was a discussion of how to pay for our Website. Director Lockwood recommends that a \$65 monthly fee be paid by credit card. Moved by C. Hollenbeck. Seconded by P. Tovo. Unanimous.

After a discussion on possible receptacles for cigarette disposal, it was moved by G. Dodge, seconded by N.Shear to purchase the Hex Smoker Receptacle for \$82.85. Unanimous.

Ami Henderson has asked to step down as Secretary of the Board for 18 months as she completes additional schooling. N. Shear has agreed to serve during that time.

It was noted that a discussion on Employee exempt/non-exempt status will be done in Executive Session.

Correspondence from Kate Cloonen was dispersed to Board Members.

Motion at 7:50 p.m to move to Exec. Session by A.Henderson, seconded E.Brouwers.
Unanimous.

Returned to Regular Session at 8:20 p.m. Motion to adjourn regular meeting by C. Hollenbeck.
Seconded by P.Tovo. Unanimous.

Respectfully Submitted,

Gale Dodge

Secretary Pro Tem