

MPLD Library Board Meeting

Regular Board Meeting Minutes

Tuesday, May 17, 2016 – 7:00 p.m.

President E. Brouwers called the meeting to order. Present members: C. Hollenbeck, P. Tovo, N. Shear, G. Dodge, and Director J. Lockwood. Absent: N Wheeler and A. Henderson

Agenda Changes: There were no agenda changes.

Approval of the Minutes: After reviewing the minutes, C. Hollenbeck moved to approve the minutes from the April 19th meeting as corrected. E. Brouwers seconded. Unanimous.

Approval of Financial Report: The Director clarified a \$7000 check written in April to A&J in error. The actual bill was \$78.48. The error was corrected and the money has been redeposited in the library account. The correction will be noted on the May bank statement. After reviewing the financial statement with the noted clarification, P. Tovo moved to approve the financial report as presented. N. Shear seconded. Unanimous.

G. Dodge arrived at 7:27 p.m.

Introduction of Visitors: No visitors attended the meeting.

Director's Report: J. Lockwood presented her report to the board. She expressed her appreciation for the work Bill Boudreau did for the library, providing and planting flowers in the library planter box. It was reported that the Children's Department was a recipient of the Community Foundation grant. Use of the Patron Behavior Conduct policy was satisfactorily used with two patrons this past month. Finances were reviewed and an update on the Website was made. Hopefully the website will go public on June 1, 2016. The Illinois Department of Labor survey was mailed on April 26th and the DVD Towers are installed. Upcoming **FOL** fundraisers are set for May 28th, Dollars for Dogs, at Whitmore Ace Hardware and a Cookbook Book Swap June 16th at the Farmers Market.

Unfinished Business:

- G. Dodge moved to accept the updated Salary Schedule as presented with the notation that the salary freeze for C. Farmer had been removed.. P. Tovo seconded. Unanimous.
- J. Lockwood will complete the Officer Renewal for the Open Meeting Act. C. Hollenbeck will be the back-up officer.

The Budget FY17 was reviewed. C. Hollenbeck moved to accept the budget as presented. P. Tovo seconded. Unanimous.

New Business:

- The OCLC Renewal Agreement was received and will be renewed.
- The Accountant Contract Renewal is the same as last year. It was signed by E. Brouwers and will be filed.
- E. Brouwers moved to approved Resolution No. 16-01 authorizing the non-resident card fee to be \$158.45. G. Dodge seconded. Unanimous.
- A Request for Reconsideration of Library Materials was created. N. Shear moved to approve the Request for Reconsideration of Library Materials as created. P. Tovo seconded. Unanimous.
- The Board approved the revised MPL logo and FOL logo. It has a nice, clean updated appearance.
- Property Tax Freeze legislation was discussed. It has passed the House. Contact information for Illinois State Senators was provided.

Correspondence: There was no new correspondence.

Anticipated Items: Casey Meier, MHS Art Teacher, has inquired into the possibility of her art class painting a mural in the Children's Section of the library.

Adjourn: C. Hollenbeck moved that the meeting be closed. Seconded G. Dodge. Unanimous.

Respectfully Submitted,

Nancy Shear

Secretary Pro Tem

